



Aspen Hill
Montessori

Supplemental Nido Handbook 2026-2027

Updated Edition, July 17th 2026



Welcome to Aspen Hill Montessori's Nido Program!

Dear parents and guardians,

Welcome to Aspen Hill Montessori! We are honored to be your choice for early childhood education. Our goal for children in care at Aspen Hill Montessori is the development of the whole child: social, emotional, physical, and academic.

Aspen Hill Montessori teaching style and materials are modelled after the work of Maria Montessori, an Italian doctor and researcher who strongly believed in children as capable learners. We also support the tenants of the FLIGHT Early Learning Curriculum in Alberta, and work to scaffold children's interests into their Montessori experiences.

Please note, the policies in this handbook supplement and expand on policies in our Core Parent Handbook specific to this age group. The Nido-specific policies do not replace the core policies; in case of discrepancy or absence of policy the Core Handbook applies.

Please ensure that all adults that are involved in your child's care has reviewed this handbook, as well as the Core Parent Handbook. If you have any questions or concerns, please bring them to the staff's attention.

If you have any questions or concerns, please contact admissions@aspenhillmontessori.ca.

Our policies are subject to regular updates throughout the learning year. Updates are communicated via e-mail and take effect 30 days after posting.

Sincerely,

The Aspen Hill Montessori Management Team

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Uniform and Indoor Shoes Policy: Nido Program

As of July 17, 2026

Please select a neutral colour palette of neutral solids (pastels, solid whites, navys, light grey blues and greys) for clothing worn to our Nido program. No logos, patterns, designs or visible brands are permitted in the program.

The recommended daily outfit is any combination of:

- Soft jogging pants / leggings / jersey pants that have a snug ankle, or are shorter than ankle length, to prevent tripping
- A long or short-sleeved t-shirt or a short or long sleeve soft polo shirt (creams, beige, whites, light blues, greys, navy blues or similar neutral colors recommended)
- A soft zip or button-front cardigan OR an over-the-head sweatshirt / jersey shirt that is not too bulky in similar neutral solid colours

To help children feel comfortable and prepared for their day, we encourage families to choose clothing that is practical, comfortable, and allows for easy movement and independence. Two-piece, stretchable, comfortable clothing that encourages movement in jerseys, polar fleece, and similar materials is required.

Simple, comfortable clothing without overly busy or distracting patterns is generally preferred. Children should wear/bring socks, but may choose to be in their soft-soled shoes barefoot.

For ease of movement and participation in daily activities, pants or shorts are often the best choice. We also recommend avoiding items such as footed tights, overalls, onesies or sleepers, and clothing with hoods or long integrated strings. Denim or jeans may also be less comfortable for some of the movement-based activities throughout the day.

Indoor hats, including ball caps, toques, and fashion hats, are best saved for outdoor time.

Plain clothing that is comfortable helps children enjoy the environment and provide for a professional learning environment. All families are expected to comply with this clothing approach on every day of care, unless there is a specified casual day identified on the Centre calendar. All clothing items must be labelled to prevent loss of items.

Indoor Shoes

We ask that each child keep a pair of soft-soled indoor “first walking” shoes at the school for use throughout the day. When selecting indoor shoes, we encourage families to choose a simple style in a neutral colour, such as brown, navy blue, black, white, grey, or tan, without prominent patterns or designs.

Outdoor Clothing Policy: Nido Program

As of July 17, 2026

Our program includes outdoor time every day, with children spending approximately 20 to 45 minutes outside at a time, depending on the weather, conditions, and planned activities. To help ensure children are comfortable and able to fully enjoy their time outdoors, we ask that appropriate seasonal outdoor clothing be kept at the school each day your child attends.

When selecting outdoor clothing, we encourage families to prioritize comfort, warmth, durability, and ease of movement. Clothing that is practical for active outdoor play is generally best suited to our daily activities.

To help prevent items from being misplaced or mixed up, please ensure that all outdoor clothing is clearly labelled with your child's name or family identifier.

Fall Gear

REQUIRED:

- Extra change of clothing, especially pants!
- Whether your child is pre-walking or crawling, sturdy pull-on boots or runners without straps are best. Please ensure the soles are waterproof / are warm, as we explore all kinds of textures!
- A waterproof one-piece rainsuit.
 - If your child is learning to walk or walking, you may choose a two piece suit to allow for the child to practice getting dressed themselves. This would include a waterproof coat, sweater, and rain pants.
- Waterproof rain boots or snow boots - If it is even slightly wet from the night before, or looking chilly, wear boots!
 - This applies to all children who are crawling, learning to walk, or walking independently. If your child is 'in arms' with a one piece rainsuit with feet, this does not apply.
- Waterproof lightweight mitts / waterproof ski mitts
- Lightweight knit toque / beanie

Winter Gear

REQUIRED:

- One piece snowsuits are acceptable as long as the feet are free to have boots on once the child is crawling.
- For children that are walking, a two-piece snowsuit is best.
- Pull on or bib snow pants with a bit of extra room is best for easy on and off.

- Warm snow coat with a simple hood - go for one with an easy-to handle zipper for better independence and learning.
 - Avoid fur on the hood as they tend to freeze near faces
 - Look for -20 weather rating on the coat
 - Look for water & wind resistant
- Polar fleece coat that fits under the winter coat as a layer
- Warm socks, one pair in the outdoor clothes bag in case of wet feet
- Waterproof snow mitts with cuff to tuck into sleeves
 - Please have 2-3 pairs at home in case of lost / wet / dirty mittens.
 - No gloves, stretchy knitted mitts, or cartoon brands
- Heavy knit toque / beanie / balaclava
 - Aim for something lined or fleeced

All children who are crawling / walking should have...

- Winter boots rated to at least -30 degrees C; - 40 is better
- Neck toque
 - Fleeced or fuzzy are best
 - No scarves – These present a choking hazard
-

Your Nido Child's Day: Arrival, During, & Departure

As of July 17, 2026

Thank you for trusting your child to us for their start into formalized care. Please write strathcona@aspenhillmontessori.ca if you have questions, or call 403-455-3133.

When is my first day of care?

You will receive an e-mail that confirms your child's first day of care, about 1 month before your child starts with us. This information is also available in your original Placement Letter.

Your child starts school on the Monday within the week of the first day they are registered, providing the school is not otherwise closed due to statutory holidays. Generally, the Centre will confirm your start day with you a minimum of 2 weeks prior to your child's contracted entry date.

How do I communicate all the 'little things' about my child before they start care?

We will be contacting you to schedule a parent meet and greet via ZOOM with one of our primary teachers in the Nido program 2-3 weeks before your child begins with the program. This will give you a chance to update us on your child's current feeding, napping, and developmental progress, and for us to share how we will be communicating home.

We will continue to communicate with you during your child's day via an app.

What do I drop off in advance of my child's start date?

All items must be clearly labelled with your child's first name and last initial.

We will provide a time window and location to drop off supplies about a month before care begins. There may be things we've forgotten! If there are things that you know your child needs to feel comfortable at care, please include them and let us know.

- One pair of black or navy indoor soft leather shoes, which will be kept at the Centre.
- Two wipeable (soft vinyl or rubber) bibs / smocks for eating – we will wash and keep at the Centre unless ripped or damaged.
- One set of utensils and plate/dishing bowl (as applicable) that you would prefer your child to use – these will be washed and kept at the Centre.
- An extra sippy cup or non-spill bottle for milk or formula, to be kept at the Centre and washed.
- Extra hoodie or sweater for warmth – will be sent for laundering when / if soiled.
- Two extra sets of clothing for accidents / spills / stains – will be sent for laundering when / if soiled.
- Mini-crib sheets (24" x 38") in a large Ziplock bag (we will return sheets home to you at the end of the week for laundering).

- Two packs of diapers and two packages of wipes (soft bag packages preferred with plastic snap and seal lids vs. tubs please; all labelled with your child first name in permanent marker - please write your child's first name big for visibility)
- OPTIONAL BUT RECOMMENDED:
 - o A waterproof mattress pad for a mini-crib – this will be sent home weekly for laundering
 - o Blanket-style cover for sleeping (please note only sleep sacks are recommended for children under 12 months; over 12 months a lightweight blanket of your choice or sleep sack). – this will be sent home weekly for laundering.
 - o A pacifier or two if used by your child – these will be washed daily and kept onsite
 - o A palm-sized soothing toy or clutch item for napping – this will be sent home weekly for laundering.

What do I pack in the backpack each day?

- An empty spill-proof bottle for water, or non-spill sippy cup with water
- Pre-mixed breastmilk / formula as needed in pre-portioned bottles labelled with your child's name for the day – if you prefer the formula mixed on-site, please advise,
- Outdoor items (see Outdoor Clothing Policy); sunscreen and sunhat if applicable.
- If your child is eating solids at any stage, a variety of solid foods that is appropriate for their appetite and preferences (more foods are better than less!) See our separate guide for Healthy Eating.
- Pacifier for the day if your child uses one.

Please do not send additional toys from home for sanitization as well as safety purposes.

What should my child wear?

- Recommended clothing applicable to the Nido program (see our separate Nido Uniform Policy).
- Please avoid hats, jewellery, clothing with strings or dangling items, or excessive hair adornments - Appropriate and useful outdoor clothing for the weather.
 - o Please see our separate handout for the required Outdoor Clothing Policy. We go outside each day. Please ensure your child is dressed warmer that you feel will be needed.

Before you leave home

Please check your child's temperature and monitor them for signs of illness. If they are showing any symptoms of illness, no matter how minor, or a temperature over 37.5, they cannot attend. Please advise us via strathcona@aspenhillmontessori.ca.

Please note, a slight clear runny nose is permissible, but heavy production or coordinating symptoms are not allowed. Thank you for understanding.

Arriving at Care

The Nido program operates 8AM - 5PM maximum attendance, with flexible drop off between 8-9AM and pickup between 4-5PM. Please park in the stalls indicated in the purple ovals below in the photo below for drop off and pick up. Entrance is through the doors marked with the yellow rectangle in the photo. Please ring the video / RING doorbell when you reach the doors.



If you know you will be late, please phone 403-455-3133 so we can assist.

Your child may cry. It's OK and to be expected! We are experienced with crying, and will support your child through their transition into care. We will always call if we need to. We do recommend reading our Confident Goodbye recommendations as you prepare for care.

We will confirm that your child is illness-free. We will then say goodbye and bring the child and their belongings to their classroom for the day. Thank you for respecting that parents are not allowed in the actual classroom spaces while children are in care unless as a registered volunteer with a Calgary Police Check.

During your child's day at Care

Our cozy Nido classroom is focused on a fluid schedule that allows for activities that follow the child's interests and energy levels. Children will be engaged in gross motor skill development, language and cognitive activities, outdoor time, eating, diapering / toileting, and napping in varying schedules across their time with us.

Disinfecting based on Alberta Health Services requirements occurs throughout the day for mouthed toys, and as children move between shared equipment and spaces. Staff members sit and engage with children during eating times, providing support as required. Frequent handwashing occurs throughout the day, following mandated Provincial guidelines.

Children nap on their individual schedules based on their needs. Individual cribs, approved by Health Canada as per Alberta Health Services regulations, are provided for each child. A semi-darkened space with soft music and a white noise machine is provided; staff supervise children at all times while sleeping. If you prefer your child to be bottle fed before their nap, we do this in a comfortable chair with your child in-arms before laying your child to sleep. Children may be read a story, and / or comforted with back rubs and pats as they fall asleep. Please note, we are not permitted to allow children to bring a bottle into a crib with them.

During the day, your child's teaching cohort will be making notes about your child's diapering, feeding and napping. Your updates via app will also include weekly photos of your child in the classroom, notes on your child's interests and progress, and activities that your child has been engaged in. Please watch for more information home once your child begins program on how to access the application.

At Pickup Time

We will have your child ready to go for their scheduled pick up time, no later than 5PM. Please ring the doorbell when you arrive if you do not see someone present; we will check in and then prepare to bring your child downstairs. Thanks for understanding that it may take us 5-7 minutes to bring your child and belongings to the door. Your child will be dressed in their outdoor wear. Please ensure that your pickup adult is approved on our list; if it is someone other than a legal parent or guardian we need to know before the end of day to avoid delays while we call home.

Thank you for understanding that the teachers must return to focusing their care on the children still at the Centre, and may not be able to have extended conversations at the door. We do provide very regular updates through the app. If you have more detailed questions or concerns to review, please let us know that you would like to set up a parent-teacher meeting.

Early Pickup

If you need to pick up your child early for an appointment, you must call the Centre at 403455-3133 a minimum of 30 minutes before your ideal time so we can get your child ready, or wake and prepare them on time if they are napping.

Birthdays & Celebrations Policy: Nido Program

As of July 17, 2026

We look forward to celebrating your child's first birthday! Please email the Centre at strathcona@aspenhillmontessori.ca two weeks prior to your child's birthday.

To support the Montessori style of celebrating birthdays, please bring a horizontal poster board (24" x 36") with 5-7 photos pasted on of your child and your child with members of their family, pets, etc. You can decorate the poster as much as you like to express your child's personality.

Montessori birthday celebrations focus around a ceremony called a 'Celebration of Life'. The staff sing a special song, and we look at the pictures with the children. This is an interactive occasion with Nido children. The birthday poster will be hung at children's eye level in the classroom for further exploration for the month.

If you would like to share your family's culture, let us know! We would love to work with you to include every-day ways to showcase and share language, imagery, cultural dress and celebrations in our teachings to help your child embrace their culture.

Evacuation Policy: Nido Program

As of July 17, 2026

To be prepared for potential evacuation at any time, all children in the Centre are required to wear indoor shoes at all times. Indoor shoes for non-walking children should be pre-walking shoes that are sturdy and close securely. We strongly recommend that children wear indoor clothing options appropriate for the season (for example, long pants and long sleeves in winter).

We are required by Alberta Childcare Licensing as well as the Calgary Fire Department to practice unannounced fire drills once a month. There is a fire evacuation plan and a fire extinguisher placement floor plan posted throughout each Centre. All staff have been provided with instructions for emergency evacuations. The staff conduct a fire drill review monthly to ensure all staff are comfortable with the procedure in the case that a real fire should occur. At monthly meetings the staff go over the previous fire drill and record notes in the monthly meeting minutes. Evacuation routes are posted in each room to ensure clarity for all persons working at the time.

In a drill situation, we will mimic the fire bell, and do a human chain to pass children down to our evacuation crib and stroller wagon, depending on the weather. We gather immediately outside to do a headcount and time our ability to exit promptly. We then return inside as quickly as possible to minimize exposure of children to the weather, as they will not have their coats on (to simulate a real emergency). While we attempt to select days that have better weather, we also are required to prepare children and staff for a potential evacuation in less-than-ideal conditions.

The children will evacuate the Centre immediately if the fire alarms sound regardless of the situation. If the Centre is deemed safe, we will return to regular classes. Parents/guardians will then be notified at pick up time.

In the event of a true emergency that requires us to leave the immediate building, staff exit children in the evacuation crib/stroller wagon to the parking lot. Children will be wrapped in the emergency blanket in our emergency backpack, and will be placed in heated staff cars while waiting arrival of emergency services. Teachers are instructed to take the class Emergency Backpack, which will contain emergency contact information for children in the class and rescue medications for children requiring them. If possible, teachers will 'sweep' coats to be put on outside once the class is a safe distance from the building at the muster point.

Food and Healthy Eating Policy: Nido Program

As of July 17, 2026

Aspen Hill Montessori creates a healthy eating environment by role modelling healthy eating behaviours and providing children with the opportunity to regulate their own eating needs. We provide regular check-ins with children around their scheduled eating time as identified by parents, and ensure that all children are fed and provided with preferred milk sources and / or water regularly.

Parents who enter the program breast-feeding are supported to continue this practice while their child is in Nido. A separate space is available for feeding, and a staff member will bring your child to you. You may also express milk and send milk in bottles for storage on-site in our fridge.

Children who are bottle-fed will be supported and supervised while eating. Children are not allowed to crawl, walk or be placed down to nap with bottles. Families are asked to provide bottles, commercial milk of choice, formula or breast milk, and preparation instructions before their child attends care. Bottles will be prepared fresh or stored pre-prepared in refrigerators onsite as per parent preference. At least one month before your child concludes their time in the Nido program, we recommend weaning off of bottles and moving to sippy cups to support a transition into Bambini.

We provide complete support for transitioning to solid foods, supporting children through hand based self-feeding and learning to use a spoon and fork when they show readiness. We are happy to work with you on recommendations for foods that will help your child to safely make this transition.

Staff supervise solid food eating times sit at the level of the children and eat with them and / or offer feeding support where needed, always monitoring for safe food intake. We use transitional weaning chairs that children can enter and exit with little help from staff, at a close to floor level. We also have low-set tables so our oldest Nido children get used to eating independently.

Staff do not use bribes or rewards to pressure children to eat. We encourage mealtimes that are pleasant with positive conversations, and focus on independence of eating and selection. Children must remain seated while eating, and are allowed to take the time needed to explore food. Generally, mealtimes will end after 20-30 minutes.

We have the ability to thaw purees and spoon feed as needed. Children who have transitioned to more solid foods are asked to bring a selection of healthy snacks / food items

based on their appetite as well as a bottle or sippy cup with milk and a second with water. More food is better than less.

We encourage snacks and lunches to be balanced nutritionally, with as little sugar as possible. Good ideas for Nido children depending on their stage of development are:

- Child oatmeals
- Pureed food
- Pasta bits
- Diced fruits without seeds or pits
- Rice
- Rice puddings / blends
- Yogurt
- Applesauce / fruit sauce
- Flat teething cookies
- Crackers
- Diced cooked meats and cheeses
- Bread / bun / pita pieces
- Small cooked and cooled vegetables (carrot rounds, broccoli)
- Small pieces of soft adult food (casseroles, lasagnes, frittatas are all popular!)

Backpacks & Lunch Kits

All children must have a backpack for transferring items back and forth between home. This can be an adult-sized pack for the Nido program.

Please send a vinyl bib or rubberized smock for eating. Please provide your own utensils from home for your child's comfort. Please also send a fresh non-spill sippy cup empty each day for water. If your child is confident with a straw and is able to open the flip lid themselves, you may send a spill-proof water bottle.

Please send a self-contained lunch kit each day. If you require food to be heated, please send food in microwave-safe containers with easy-open lids. If you are sending a larger portion of food to be used across multiple meals that day, please send a small plastic plate or bowl to allow staff to plate a small amount for your child.

Supervision Policies: Nido Program

As of July 17, 2026

Supervision of children

Every child at Aspen Hill Montessori is supervised constantly, actively and diligently. This involves ensuring staff members are always in a position to observe each child, respond to the individual needs and intervene if necessary. Our supervision tactics include:

- Arranging the classroom to enable close monitoring of children
- Being down on the floor with children as often as possible
- Accounting for the number of children entering the classroom at start times and referencing attendance records throughout the day at key points of entry / exit into class
- Providing an appropriate ratio for supervision of teachers to students as per Alberta Provincial Childcare Licensing
- Ensuring that doors are secured with baby gates and / or monitored
- Ensuring visibility and accessibility in areas in which the children are engaged in activity and lessons, including calling for an additional staff member when necessary
- Being alert to and aware of the potential for incidents and injury throughout the classrooms
- Ensuring that no child or group of children are left alone at any time throughout the day without an educator being present
- Supervising children's daily arrival and departure from the Centre and being aware of the person who has authority to collect a child
- Evaluating supervision practices regularly

All staff members must complete and clear a Calgary Police Criminal Check Record including vulnerable sector categories before being employed by the Centre, must hold a Alberta Childcare Certification, and must carry valid First Aid certification.

The ratio of adults to children as per Alberta Licensing is a minimum of 1:3 for children under 12 months; 1:4 for children under 19 months.

Outdoor Play

The children are counted in and out as they leave the classroom and are placed in the group stroller.

As all infants are contained within a stroller or wagon with seatbelts until they reach the fenced play space, there is little opportunity for run risks to occur. Regardless, ensuring the safety of all children in our care during transitions to and from the outdoors is an important part of our Centre mandate.

At the start of every learning season, staff are provided training about strategies for successful transition times involving the outdoors. In-person training is provided with demonstrations as part of the staff orientation, as well as sharing articles with best practices from industry. We also share the negative physical consequences that can occur to children when best practices are not followed. Staff must sign a policy confirmation stating that they understand the preventative strategies in place, and that they commit to implementing them.

We also train and monitor staff on our standard exit and entry approach for infants:

- To exit the Centre for outside play, teachers dress the children inside the programming rooms and prepare items to take with them (water, milk, blankets, etc.). Supervising teachers do a head count. Teachers alternate with administrative support to bring the children downstairs and secure them in the stroller or wagon. Teachers unlock the exterior door, exit, and walk to the destination. When they arrive at the play destination, teachers un-seat the children and repeat the head count. When play is completed, they reverse this process (head count before departure, secure into stroller, unlock door, enter, lock door, repeat alternating lifts to the care room.)

Infant's outdoor experiences occur inside a fenced play space or via observation from a stroller to destination exploration locations, such as the pathway system or a natural forest space. Children are closely supervised at all times whether in or out of the stroller. In spaces that are fenced, staff are assigned to supervise small groups of no more than 4 children so every child has a direct set of eyes on them. In spaces that are not fenced, staff would be one-on-one with a child to ensure their safety if they are on the ground.

Children are encouraged to explore age-appropriate risky play to help them expand their physical abilities and vocabulary. Risky play is done with safety in mind and is focused on climbing, balancing and experimenting with materials that are available.

The first strategy in all classrooms is prevention. Preventative steps taken to reduce issues during transition times include:

1. Ensuring that children used the outdoor fenced play space at all times unless in a stroller or with one-on-one teacher support
2. If appropriate for older infants, use of a walking rope with handles to guide.

Schedule Changes: Nido Program

As of July 17, 2026

For information on withdrawals, please see the Refunds and Withdrawals Policy.

Moving your child's start date

As families near the start of care, they may realize that they are not yet ready for their child to start care. Specific to the Nido program only, families may delay their child's start date by up to

30 days provided that a minimum of 30 days' notice is provided to the Centre via admissions@aspenhillmontessori.ca . Start dates delayed by more than a month are considered to be cancellation of contract, with all application policies applied.

Creating a rolling schedule for entry

Nido families are welcome to establish a rolling schedule of entry for their first month of care, if this schedule is established with a minimum of 30 days' notice prior to entry.

Minimum attendance is 4 half days per week (mornings), and attendance must increase throughout the month period. The full tuition payment would continue to apply, regardless of the attendance pattern maintained.

Weather & Outdoor Experiences Policy: Nido Program

As of July 17, 2026

Aspen Hill Montessori appreciates the benefits that time spent in the outdoors can bring. Children and staff spend time in the outdoors each day as weather permits. Time outside per instance can range from 15 – 45 minutes, depending on activities.

Activities for the Nido program may include:

- Stroller / wagon walks
- Exploration on grass / snow / ground at the Centre with or without toys or supplementary materials, within a fenced play space
- One-on-one time outside the fenced play space, in direct contact with an educator

The Centre uses Environment Canada as our single weather resource for official decisions:

https://weather.gc.ca/city/pages/ab-52_metric_e.html

Outdoor time for our Nido students may be limited in length or cancelled for temperatures below -15 degrees Celsius including wind chill, above 24 degrees Celsius, or where conditions render any beneficial activity high-risk. The best interest of the children and the likelihood of ability to conduct beneficial learning activities will always be considered (for example, shaded activities and drinking plenty of water for hot days; shelter from wind and exposure to sun where possible for cold days).

On days where outdoor activities are not ideal, we have a full gymnasium for the children to run and move in, with supportive equipment.

All children and staff attending and supporting our programs are required to have full weather gear appropriate to the forecast on-site at all times.

Parent Participation: Nido Program

As of July 17, 2026

Given time without distraction or disruption, Montessori classrooms develop into normalized environments where children are absorbed in their work and confident of their ability to engage in it, either in small groups or alone. If observers and visitors come into the classroom before the children are normalized into the class, the children respond to the stimulation of observers and the very atmosphere that the observer has come to see will not exist. We offer parent volunteer opportunities as the season moves forward, please see our section on parental involvement.

Some ways to be involved include:

- Helping to provide a photo board for birthday celebrations
- Preparation for events (We will ask for volunteers via email)
- Reading to your child at home
- Preparing a 'Life At Home' display with your child with photos for them to see in the classroom
- Attending your child's in-class birthday celebration
- Participating in parent-teacher interviews
- Joining for a walk or playtime with our Nido class

Classroom Visitation & Observation

Shared communication is an integral part of providing an optimum experience for your child. We offer weekly observation opportunities via an online app with photos and written observations of your child's day and activities. Diapering, napping and feeding is updated daily.

We hold parent-teacher interviews in late fall and spring. Invitations to book a time are sent by e-mail. These may be held in person or by ZOOM conferencing.

Special meetings outside conferences may also be arranged. Should you need to address a teacher regarding a concern, please email office@aspenhillmontessori.ca so that Administration can set up a meeting.